



## Looking Ahead to the Fall Ministry Season

As we prepare for the upcoming Fall and the beginning of another ministry season, we want to take a moment to remind everyone of the importance of continuing to follow our **Safe Ministries Best Practices** (please see below).

These practices are essential to protect and safeguard children, youth, and vulnerable adults by ensuring that our policies and procedures are consistently implemented and followed.

Thank you for doing your part to create and maintain a safe, welcoming environment for everyone involved in our ministries.

Let's continue to serve with care, integrity, and a Christ-centred commitment to safety and protection.

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### Safe Ministries Best Practices:

- Screening process:
  - volunteer application;
  - criminal record check with vulnerable sector search;
  - interview;
  - reference checks;
  - abuse prevention and safety training
- Approval of volunteer/supervision
- Check-in/out system:
  - attendance
- Ministry leader (volunteer):
  - children/student ratios
- All documentation retained indefinitely.

- Attendance, including volunteers;
- volunteer documentation;
- incident reports;
- waiver forms

If you have any questions or need assistance please contact: Cindy Bartlett, Ministry Safety & Risk Consultant ([cbartlett@thewcd.ca](mailto:cbartlett@thewcd.ca))